

PATRON CODE OF CONDUCT

The purpose of the Charles City Public Library is to provide library materials and services to the public. The library is a place to study, read, write, research, and attend programs or meetings. The library strives to provide a safe and orderly environment for everyone. The library is responsible for establishing rules of conduct to protect the rights and safety of library patrons and staff.

Rules of Conduct:

1. Engagement in any activity prohibited by law will be reported to law enforcement.
2. The use of any tobacco, vape, or nicotine product is strictly prohibited
3. Soliciting in the library or on the library grounds is prohibited.
4. Food and drink are allowed in the meeting room and lobby only, unless offered as part of a program.
5. Sleeping in the library is not permitted. Patrons will be woken to ensure that they have not lost consciousness due to a medical emergency.
6. Documented service animals are permitted in the library. Other animals are to remain outside the building.
7. Alcohol, controlled substances, and paraphernalia are prohibited on library property.
8. Offensive body odor due to poor personal hygiene, overpowering perfume, or overpowering cologne that causes a nuisance is prohibited.
9. Speaking on cell phones and other electronic devices is to be done in the lobby area to avoid disturbing library users.
10. Loud, unreasonable, and/or disturbing noises that interfere with other patrons' use of the library, or that can be reasonably expected to disturb other people, are prohibited.
11. Disruptive behavior, which includes (but is not limited to) the use of profanity, abusive or threatening language, threatening gestures, bullying, or unwanted physical conduct, is prohibited.
12. The theft, defacement, or destruction of library property is prohibited. Law enforcement will be contacted.
13. Shirts and shoes must be worn in the library building.

The library reserves the right to evict from library premises individuals and/or groups who infringe upon the rights of library staff or patrons in their proper use of library facilities, create disorder on the premises of the library to interfere with the functions for which the library was designed, and/or create an unhealthy or threatening environment for any individual.

Library staff shall use his/her judgment to address problem behavior with a patron. If a resolution cannot be reached, staff will contact law enforcement.

Approved and adopted 9/14/2017, reviewed and amended 6/10/2021, 11/9/2023, 7/11/2024